

RULES & CONSTITUTIONS

OF RURAL DOCTORS' ASSOCIATION

1. **NAME**: The Union is a combination of workers/employers employed in RURAL DOCTORS' ASSOCIATION TRADE and it shall be called the DOCTOR (R.M.P) it is referred to in these rules as the Union.
2. **HEAD OFFICE**: The Head Office of the Union shall be at Bilashpur, P.O. Bilashpur, and Dist. Uttar Dinajpur. Any Change in the address of the Office shall be duly notified in all concerned and to the Registrar of Trade Unions, West Bengal, within fourteen days from the date of which the changes takes place.
3. **OBJECTS**: The Union shall strive to improve and ameliorate the condition of its members and the safeguard their interests by negotiations with their employers and only in the last resort by strikes. It shall, provided its funds permit and the General Body of the members approved of :-
 - a) Undertake prosecution of defence of any legal proceeding to which any of its members may be partly for purpose of protection, the rights of the members arising out of its relations with his employer.
 - b) Conduct a Trade dispute on behalf of a member.
 - c) Compensate a member for loss arising out of a Trade dispute.
 - d) Pay allowance to a member for his dependants on account of death, old age, sickness, accident of employment of the member.
 - e) Issue or undertake liability under policies of assurance on the life as a member of policies insuring a member against sickness, sickness or unemployment, and
 - f) Start for members a library, a night schools a club, an institution for the medical treatment, free supply of medicines and a benefit fund providing financial assistance.
4. **ORDINARY MEMBERS**: Workers employees of age 15 years or more employed in the RURAL DOCTOR'S ASSOCIATION ordinary member of the

union. As ordinary member shall pay Rs.10/- (Rupees Ten Only) as subscriptions per months payable immediately on enrolment and thereafter by the end of the month for which it is due. No member shall be a member, if he is in arrears with his subscription for three months from the date when the same falls due and does not clear his dues by the end of third month. After the third month, but within a period of thirty days from the last day there of a member have ceased to be a member through default shall, subject to a contrary decision of the Executive Committee may think fit to impose, be eligible for re-admission as a member. Subject to a contrary decision of general Meeting, no member shall enjoy the rights of a member and be entitles to be benefits to which a member will be entitled under rules as assemble in unless he :-

- a. Has been a member not more than a year.
- b. Has paid all his dues to the Union.

N.B. - The term 'member' whenever it occurs in these rules unless, the context suggests a different meaning, means an ordinary members.

5. **MEMBERSHIP REGISTER**: The Union shall maintain a register of members' name, age, address, occupation and such other particulars as may be considered necessary concerning each member including an ordinary member shall be recorded therein. The register shall open to inspection by any Office-bearer or member on any day during the normal office-hours.

6. **HONORARY MEMBER**: Person not eligible for admission an ordinary member under rule 4 (four) may be admitted as an honorary member to serve on the Executive Committee of the Union but their number shall not at any time exceed one-half of the total member of the members of the Executive Committee.

Subject to contrary decision of General Meeting on ordinary Member shall enjoy any rights of an Ordinary Member not shall be entitles to any benefits to which an Ordinary Members will be entitles under these rules.

7. **EXECUTIVE COMMITTEE**: Subject to the control of General Body of member the administration of all affairs of the Union shall be carried on by the Executive Committee consists of not more than 18 members, but not less

than 7 members including 1 President, 1 Vice-President, 1 General Secretary, 1 Assistant Secretary and 1 Treasurer. All the members shall be elected at the Annual General Meeting of the Union shall, unless members of the Executive Committee shall be above the age of 18 years and removed by death or found incompetent or hostile to the interest of the Union, hold Office until the next election. Two-third member of the Executive Committee will form the quorum of the meeting. Casual vacancies will be filled up by the members of the Union co-opted in the Executive Meeting. General Secretary or in the absence one of the Assistant Secretaries of the Union will convene the Executive Meeting with three days' notice or 24 hours' notice will be required for an emergent meeting. Members and Office-bearers found incompetent or hostile to the interest of the Union shall be removed by a decision of the General Meeting.

8. **FUNDS**: The Union shall have a General Fund which shall include all incomes from contribution from members, donations and other miscellaneous sources. All expenses of the Union save those incurred for political purpose certifies in Section 16 of the Trade Union Act, 1926, including salaries and allowances to Office-bearers, pay of establishment and provisions of benefits financial and of other kinds shall be met from the General Fund. In the case of a doubt whether a particulars expense or expenses can be lawfully incurred and paid from the General Fund the matter shall be referred to the Registrar of Trade union and the Union shall abide by the decision.
9. **POLITICAL FUNDS**: If and when necessary, the Union shall invite its members to contribute to Special Fund for any of the purposes mentioned in the Section 16 of Trade Union Act, 1926. Contribution to the said Fund shall not be made a condition for admission as members and no member shall be compelled to contribute and shall suffer from any disadvantage for refusal to said Fund
10. **SAFE CUSTODY OF FUNDS**: All moneys belonging to the Union have those immediately required not exceeding to Rs.555/- shall be deposited in a Bank or Banks of good standing or shall be invested in some approved securities or shall be partly deposited and partly invested. When Bank account is

opened, the President, General Secretary, the Treasurer or in their absence, any other two representatives of the Union authorised by the Executive Committee shall jointly make and be responsible for all transaction in the account.

11. **ANNUAL RETURN AND ANNUAL AUDIT:** The General Secretary of the Union shall arrange and shall be responsible for the proper maintenance of the different books and registers. The account books shall be opened to inspection by Office Bearers and members during the normal Office-Hours of the Union. The account shall be audited every year after 31st December in the manner prescribed by the West Bengal Trade Union Regulation, 1927 and the Executive Committee shall thereafter arrange for the preparation and the submission to Registrar of Trade Union Regulation, 1927 of the Annual Return prescribed under Section 28 of the Trade Union Act, 1927.
12. **ANNUAL GENERAL MEETING:** Every year as soon after the 31st December as possible but within three months from the beginning of the year there shall be held a meeting of General Body of the members of the Union to be called the Annual General Meeting. The quorum of this shall be 2/3 of the total numbers of members of the Union for time being. Voting at the meeting may be either by ballot or by show of hands and all members shall be decided by majority of votes. The meeting shall dispose of all matters affecting the General Body of the members including :
 - a. Forum of the policy and programme of the Union.
 - b. Appointment of the Office-bearers.
 - c. Annual General Meeting shall be called by the General Secretary or in the absence by the Assistant Secretary of the Union with 15 days' notice.
13. **SPECIAL GENERAL MEETING:** A Special General Meeting may be convene by the General Secretary or on his absence by one of the Assistant Secretaries within 7 days' notice. 2/3 members will form the quorum.
14. **AMENDMENT OF THE CONSTITUTION:** The rules of the Union shall be amended varied or ascended by a decision of a General Meeting. A notice of the change or changes in the rules shall be send to the Registrar if Trade

Unions within fourteen days from the date of the Annual General Meeting to which the change or changes have been decided upon and the change or changes shall not effect until the same have been registered and certificate of registration have been obtained from the Registrar of Trade Union.

15. **DISSOLUTIONS**: The Union shall not be dissolved except by the decision of the majority of members assembled at a meeting specially called for the purpose. The quorum for the meeting shall be two-third of the total number of members of the Union for the time being. The meeting shall be also decide in what manner the funds of the Union after dissolution if any, shall dispose of after meeting dissolution the Union put within fourteen days from the date thereof, these shall be sent to the Registrar of Trade Union, a notice of dissolution in the prescribed form and the dissolution shall not have effect until the same has been accepted by the Registrar of Trade Unions, Government of West Bengal.